

**East Providence Public Library Board of Trustees  
Meeting Minutes**

**Regular Meeting: October 4, 2023 at 4:30pm at Fuller Creative Learning Center**

**Meeting called to order at 4:32pm**

**ROLL CALL**

Patty Armstrong - present

Kathy Dias - present

Betsy Ingraham - present

Chris LaRoux - present

Peg Marcotte (Chair) - present

Don Paiva - absent

Paul Silva - present

Also attending:

- Meredith Bonds-Harmon, Library Director
- Pamela Schwieger, Assistant Director

**Review & approval of June 2023 minutes**

- Minutes of September 2023 meeting
  - Minutes passed unanimously.

**REPORTS**

- We did not receive a Friends of EPPL report

**DIRECTOR'S REPORT**

Financial report

- FY23 budget: Meredith shared the budget report
- FY24 proposed budget:
  - Meredith had the PT budget increased to add a PT custodian
  - Funds to continue to pay for our PT social worker was not approved.

Personnel

- Youth Services Coordinator job - Our candidate accepted the position.
- Youth Services Librarian - posted internally today.
- Youth Services PT Librarian - the closing date is approaching and we already have 11 applicants.

- Library Aide - Will work in both Cat&Acq and Circulation. Meredith has been in regular conversation with SW representatives and will be meeting with the Steelworkers Union and HR this Friday, Oct. 5.
- Custodian - Our current FT custodian, Napoleon, has expressed a desire to move to another city department in November.
- Part Time Custodian - \$15/hour - will be funded Nov. 1. Meredith hopes to post this job later this month.

#### Buildings & Grounds

- The Cupola bid was awarded to Mill City Construction.
- The Riverside carpet company, Karpet Klinik

### **ASSISTANT DIRECTOR'S REPORT**

- Usage Stats for September 2023 & eZone stats for July, August, September 2023

### **OLD BUSINESS**

- Discussion of state law and city ordinances related to the authority of the Library Board of Trustees

### **NEW BUSINESS**

- Riverside Branch & Fuller Center open hours
  - Kathy made a motion to approve the new hours, and re-evaluate in June 2024. Chris seconded the motion. Motion passed 5-1.
  - Patty voted against this motion because she wants to see Fuller staff used at Fuller so that Fuller can be open for five days/week.
- Don Paiva, declining appointment renewal - discussion
  - Possible replacement trustees were discussed. Patty will contact Bob Rodricks about asking a possible candidate.
- Change to phone automation - discussion only
  - We would have a short menu, and make it easy to reach a human.
- 2024 Trustee schedule of meetings - Meredith gave this out, and said we can talk about the 2024 dates at the next meeting

**ADJOURNMENT:** Chris motioned to adjourn. Patty seconded. The meeting adjourned at 6:19.