



BOOK DONATION GUIDELINES

Friends of the East Providence Public Library

WHAT WE ACCEPT

- Fiction and non-fiction hardcover and softcover books in new or gently used condition
- Current novels by popular authors
- Rule of thumb: Books should be of a quality that you would buy or give to a friend.
- Also, vintage, coffee table and collectible books

WHAT WE DO NOT ACCEPT

- Books with yellowed, torn pages
- Spiral-bound books or books in 3-ring binders
- Writing or highlighting on pages
- Broken bindings
- Water damage
- Missing covers or pages
- Encyclopedias
- Mold or mildew – Books with dust or mold can be dangerous to people with allergies, including the volunteers who sort them.
- Outdated information – Like food, books have a shelf life. Medical and financial advice books, travel guides, computer manuals and test preparation guides should be no more than 5 years old.

HOW TO PACK

- Pack in a sturdy cardboard box, plastic container or heavy-duty tote bag.
- Limit the weight to no more than 25 pounds, so that an older volunteer can lift it.

WHERE TO BRING

- To circulation desk at Weaver or Riverside Library during library hours
- Not outside the building
- Not in the library book drop
- If more than 10 boxes or bags, call 401-742-2751 in advance to schedule delivery.

WHEN & WHERE TO RECYCLE

No one likes to throw away books. If your books do not meet the requirements for library donation, consider recycling them. Soft cover books can go right in the recycling bin. Hardcover books can also be recycled if you remove the covers.